

Position Title Assistant Coach	Team/Level Junior and Senior Abbies (Men and Women)
Application Deadline December 30, 2021	Supervisor Position Title Program Leader/Head Coach

Position Summary

The role of the Assistant Coach is to support the team management and leadership for the Junior and/or Senior Abbies program(s), and to provide strategic support to the Program Leader/Head Coach and the Director of Rugby to ensure the mandate of the PEI Rugby Union is fulfilled.

Duties & Responsibilities

- Providing leadership to players and support to the Head Coach/Program Manager to improve the Abbies program(s).
- Providing support to the Program Leader/Head Coach to ensure the vision is met.
- Providing support and input to a number of active programs (15s, 7s, Academy, various age-grades, etc), encouraging growth in skills and player development, participation and competition. *
- Supporting the action plan of Program Leader/Head Coach to improve on programs, player development and retention.
- Acting as an ambassador of the game/team to the community, players, and their families.
- Will be required to follow and enforce CPHO and PEIRU COVID-19 Guidelines, as well as all other PEIRU policies and codes of conduct.
- Will be required to travel with the team to neighbouring provinces and national events.
- Willingness to kick-start fundraising and look for sponsorship opportunities.
- Other duties as required.

*Growth and development to be measured by players achieving or being provided opportunities at the next level (Atlantic, Canadian, University, Senior Abbies, etc); retention of players; and the number of athletes registered/participating.

Expectations

- Knowledge of the mandate, policies, programs, services, roles and responsibilities, organizational structure, and strategic priorities of the PEI Rugby Union.
- Knowledge of and ability to apply the PEI Rugby Union Athletic Code of Conduct, Coaches Code of Conduct, Concussion Management Protocol, Rugby Ready and any other governing policies or documents.
- Knowledge of and ability to apply the theories and principles of structures and systems of rugby, as well as the methods, techniques, principles, and practices used in developing, coaching, and managing practices, off-field training and game-day preparations.
- Knowledge of the different variations of rugby (15s, 7s).
- Ability to apply coaching techniques obtained through rugby-specific and multi-sport coaching certification.
- Research skills in order to explore options with new structures or systems depending on the makeup of the team's strengths/weaknesses.
- Continued study to keep up-to-date on trends and developments in provincial, national and international play in order to improve the level of play within PEI Rugby.

- Ability to ensure correct rugby techniques (tackling, passing, scrumming, etc) are being adhered to minimize risk and ensure improvement in gameplay.
- Ability to effectively coach/manage practices using a variety of drills to challenge and improve ball movement and overall gameplay.
- Ability to effectively review game tapes from all team games and identify trends and come up with resolutions for any problems; review game tape of opposition ahead of game day in order to prepare for the week when possible.
- Ability to maximize players' full potential and helping promote opportunities at higher levels.
- Willingness to have conversations with players/parents/medical staff about injuries and opportunities, as required.
- Ability to effectively represent the PEI Rugby Union when at the field in any situation while being respectful to the players, fans, coaches, and officials.
- Ability to communicate with other provincial unions and teams and establish new relationships while maintaining current relationships.

Qualifications

- Candidate will ideally have 2 years of coaching experience, or comparable experience as a program manager/head coach in a rugby environment (High School/Intermediate Schools/provincial teams/club teams, etc.).
- Candidate must have or be willing to complete level 1 World Rugby coaching certification program.
- Candidate must have or be willing to complete the following NCCP coaching certifications:
 - Make Ethical Decisions
 - Making Headway
 - Safe Sport

Application

Individuals interested in applying must submit:

- a resume: general and rugby (including all rugby credentials),
- an outline of all previous sports involvement in coaching/managing/volunteering, etc.,
- contact information for two references and outline their relationship to the applicant, and
- a police vulnerable sector check.

Selection Process/Tenure

- The selection committee will be composed of the President, Director of Rugby, and two long standing PEIRU Members in consultation with the Program Leader. In a case where one of these committee members is an applicant, the remaining committee members will select another PEIRU member to join the selection committee.
- Qualified candidates may be asked to go through an interview process, which may include on-field practical work.
- Positions will be a 1-year term (from selection until December 31st of that year) with an annual review by the Program Leader/Head Coach and/or Director of Rugby. Pending the annual review, the Program Leader/Head Coach and/or Director of Rugby may offer an extension of the position.

Applications open effective immediately and close Thursday, December 30, 2021. Interviews will begin January 3rd, 2022, as needed, and selections will be made by January 12th, 2022. Selected applicants will assume the role effective immediately while not interfering with any previously planned rugby activities.